Case Study Submission Requirements: Thyroid, Parathyroid, and Neck

➢ Refer to the Accreditation Application Manual for additional case study submission requirements.

* UGFNAs may be performed on a different date than the diagnostic ultrasound, but must be performed on the same patient and include a separate report for the procedure. The needle must be shown within the lesion.

From the main site:
Submit a total of 4 cases with their corresponding final report(s) as described below:

- submit 2 abnormal diagnostic thyroid/parathyroid cases, one of which also includes an ultrasound-guided fine needle aspiration (*UGFNA). Cases in which a patient has had a thyroidectomy (partial or complete) are not acceptable for submission.

- additionally, submit 2 abnormal diagnostic neck cases from any of the six categories (right), one of which must also include an ultrasound-guided fine needle aspiration (*UGFNA) →

<table>
<thead>
<tr>
<th>Neck Categories</th>
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<tbody>
<tr>
<td>1. Salivary Glands</td>
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<td>2. Lymph Nodes</td>
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<td>3. Congenital Lesions</td>
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<td>4. Miscellaneous Mass Lesions</td>
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<tr>
<td>5. Infection and Trauma</td>
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<tr>
<td>6. Endocrine (Thyroid/Parathyroid)</td>
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From each additional site or mobile unit:

- Submit 1 abnormal diagnostic neck case which also includes an ultrasound-guided fine needle aspiration (*UGFNA) from any of the six categories (above) along with its corresponding final report(s).
# Thyroid/Parathyroid Imaging Checklist

## Thyroid / Parathyroid

### Labeled images of the following:

### RIGHT LOBE
- 1. Transverse superior portion
- 2. Transverse midportion
- 3. Transverse inferior portion
- 4. Longitudinal medial portion
- 5. Longitudinal midportion
- 6. Longitudinal lateral portion
- 7. RIGHT lobe measurements in 3 dimensions

### LEFT LOBE
- 8. Transverse superior portion
- 9. Transverse midportion
- 10. Transverse inferior portion
- 11. Longitudinal medial portion
- 12. Longitudinal midportion
- 13. Longitudinal lateral portion
- 14. LEFT lobe measurements in 3 dimensions

### ISTHMUS
- 15. Transverse isthmus
- 16. AP measurement of isthmus

### ABNORMALITIES (if applicable)
- 17. Thyroid abnormality measurements in 3 dimensions
- 18. If multiple thyroid nodules are noted - location, size, and number of nodules imaged and documented
- 19. Overall gland vascularity
- 20. Abnormal adjacent soft tissues
- 21. If cervical lymph nodes evaluated - size (at least 2 dimensions) and location

### PARATHYROID (if indicated)
- 22. Transverse images of anticipated parathyroid locations
- 23. Longitudinal images of anticipated parathyroid locations
- 24. Parathyroid gland(s) measured in 3 dimensions, when enlarged

### UGFNA (if indicated)
- 25. Lesion(s) with measurements demonstrated before biopsy/biopsies
- 26. Needle demonstrated within lesion(s)