



Ultrasound Practice Accreditation

Application Overview

Applying for AIUM Ultrasound Practice Accreditation is the same for both new and returning applicants:

- Collect the documentation and case studies on page 2 (Application Checklist) needed to supplement the online application. **You will need to upload these items into the online application as you fill it in.**

Accreditation Application Fee:

To estimate the cost of applying for accreditation, refer to our [current fee schedule](#). The application fee will be calculated for you automatically at the end of the online application.

You will be prompted to enter payment information just before the final submission of your online application. You may do either of the following to submit your application:

- pay online by credit card (Visa, MC, AmEx, Discover), **or**
- indicate payment by check/money order to proceed

If paying by check/money order:

- include your **application submittal #** on or with the check – **failure to provide this # may cause a delay in the review of your application**
- make check payable to AIUM or American Institute of Ultrasound in Medicine and mail to:

**AIUM Accreditation
14750 Sweitzer Ln, Ste 100
Laurel, MD 20707**

Your application will not be considered complete nor undergo review until we receive: your completed application, payment for the application fee, and a completed/signed “Accreditation Agreement MSA/BAA”.



Application Checklist

Refer to the [General File Requirements](#) and [How to Prepare Your Documents for Upload](#)

Completed [Accreditation Master Services Agreement & Business Associate Agreement \(MSA/BAA\)](#)

- If no changes need to be made to the existing language of the MSA/BAA, please fill in the blanks only and email the completed document to accreditation@aium.org along with the following information:
 - Submittal # / Name of Practice
 - First/last name(s) and email address(es) of the person/people who need to sign the document
- Note: proposed amendments to the existing language of the MSA/BAA may be submitted for consideration, but an additional \$300 administrative fee applies; email redlined document to accreditation@aium.org

*The following items must be uploaded **within your online application**.*

For each physician:

- copy of current medical license, or a print out of license verification from your state website
- copy of residency AND/OR fellowship certificate(s) – **not required for physicians on a prior application unless interpreting in a specialty not previously identified**
- certificates for any ultrasound CME credits **that were not earned through the AIUM**, obtained in the specialties they interpret for your practice in which accreditation is sought:
 - **Total and enter # of all non-AIUM CME into a single entry under each physician’s CME section.**
 - OB/GYN & MFM – [Refer to FAQs](#) about how to claim ABOG MOC (Maintenance of Certification) credits

A copy of each sonographers’ current ARDMS or ARRT (sonography) registry card or printed verification from the ARDMS or ARRT website.

Proof of purchase of the low-level and high-level disinfectant(s) for your ultrasound transducers. (This can be a clear photograph of the disinfectant(s) at your actual practice, not a picture pulled off the internet.)

The most recent ultrasound Quality Assurance report for each ultrasound machine (however, keep record of the machine QA reports performed for the past 3 years - AIUM may ask for these in an audit).

Case studies for the specialties in which accreditation is sought. Refer to the [General Requirements for the Submission of Case Studies](#).

For practices applying in “Limited OB for Advanced Clinical Providers”, submit the following for each ACP who performs and interprets limited OB ultrasounds:

- copy of current state license
- proof of completion of advanced clinical program
- proof of board certification (NCC, NCCPA, AMCB)
- proof of OB ultrasound CME credits - *AMA PRA Category 1™* (AIUM CME does not need to be uploaded)
- ARDMS (sonography) registrycard showing active certification in “OB/GYN” or a “Midwife Sonography Certificate”, if relevant

For practices applying in “MSK - Diagnostic”, submit the following for each Physical Therapist or Physician Assistant performing and/or interpreting diagnostic MSK ultrasounds:

- copy of current state license
- proof of completion of accredited DPT / tDPT program or accredited PA program
- proof of MSK ultrasound CME - *AMA PRA Category 1™* (AIUM CME does not need to be uploaded)