AIUM Accreditation
Application Overview

Applying for AIUM Ultrasound Practice Accreditation is a two-part process and is the same for both new and returning applicants:

1.) Collect the documentation and case studies on page 2 of this document (Application Checklist) required to supplement the online application. Refer to the Application Instructions page and the Accreditation FAQs for additional relevant information.

2.) While you are collecting the documents/cases, fill in the online application.

IMPORTANT: Do not submit the payment page at the end of the online application until you are ready to upload the items from the Application Checklist. You only have 1 week to submit your files upon submission of the online application. The upload feature cannot be accessed until the payment page at the end of the online application has been submitted.

If you are having difficulty uploading, please e-mail accreditation@aium.org for assistance.

Accreditation Application Fee:

The accreditation fee will be calculated for you automatically at the end of the online application. If you need to estimate the cost of accreditation prior to reaching the end of the online application, please refer to our current fee schedule. You will be prompted to enter payment information just before the final submission of your online application at which point you may do either of the following to proceed to the upload feature:

- Pay online by credit card (Visa, MasterCard, American Express, Discover)
- Or, indicate payment by check or money order. If paying by check or money order, include your application number on or with the check, or a printout of the payment form from the end of your online application. Failure to provide your application number with the check may cause a delay in the review of your application.

Please make checks/money orders payable to “AIUM” or “American Institute of Ultrasound in Medicine” and mail to the address below:

AIUM Accreditation Department
14750 Sweitzer Lane, Suite 100
Laurel, Maryland 20707

Your application will not be considered complete or undergo review until the items from the following list are uploaded and the accreditation fee is received.
AIUM Accreditation Application Checklist

The following items must be uploaded to supplement your online application. These items should be put together BEFORE submitting the online application as **you will only have 1 week to submit your documents and studies** after its submission.

Refer to the General File Requirements and How to Prepare Your Documents for Upload.

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_____ Completed and signed Ultrasound Practice Accreditation Master Services Agreement & Business Associate Agreement (MSA/BAA)
  - Proposed amendments to the existing MSA/BAA may be submitted for consideration. Additional fee applies. See link for information.

_____ For each physician:
  - completed and signed Attestation of Satisfactory Completion of AIUM Physician Training Guidelines
  - copy of current medical license
  - copy of residency AND/OR fellowship certificate(s) – **not required for physicians on prior application unless interpreting in a specialty not previously identified**
  - copy of board certification(s), if relevant to this application
  - certificates for any ultrasound CME credits **that were not earned through the AIUM**, obtained in the specialties they interpret for your practice in which accreditation is sought
    - AIUM CMEs must be listed in your online application. Total them all into a single entry under each physician’s CME section. You do not need to list the names of each individual activity.
    - **OB/GYN & MFM: How many CME credits can a physician claim from the ABOG MOC (Maintenance of Certification)?**

_____ For practices applying in “Limited OB” for Advanced Clinical Providers, submit the following for each ACP who performs and interprets limited OB ultrasounds:
  - copy of current state license
  - proof of completion of advanced clinical program
  - proof of board certification (NCC, NCCPA, AMCB)
  - proof of OB ultrasound CME credits (**AMA PRA Category 1™**)
  - ARDMS (sonography) registry card showing active certification in “OB/GYN” or a “Midwife Sonography Certificate”, if relevant

_____ For practices applying in “MSK - Diagnostic”, submit the following for each Physical Therapist or Physician Assistant performing and/or interpreting diagnostic MSK ultrasounds:
  - copy of current state license
  - proof of completion of accredited DPT / tDPT program or accredited PA program
  - proof of MSK ultrasound CME credits

_____ Copy of each sonographers’ current ARDMS or ARRT (sonography) registry card

_____ Most recent ultrasound quality assurance report for each ultrasound machine

_____ Case studies for the specialties in which accreditation is sought. Refer to the General Requirements for the Submission of Case Studies.

_____ Online application completed and submitted

_____ Payment for the Accreditation Application Fee submitted by check or credit card