Journal of Ultrasound in Medicine publishes manuscripts in the following categories:

Original Research—An Original Research article is a research paper that provides new information derived from original data and usually includes extensive statistical analysis.

Review Article—A Review Article is an in-depth analysis of the current status of a particular topic. It is not an original article with new data but represents a well-balanced summary of a timely subject with reference to the literature.

Pictorial Essay—A Pictorial Essay is a paper in which the message is primarily contained in the images, with the text and legends to the images providing brief historical, descriptive, or interpretive information. A Pictorial Essay does not contain data or new statistical analysis but rather provides its message through unique and timely images.

Technical Innovation—A Technical Innovation is a paper that describes a new method, procedure, technology, technique, or treatment with a practical approach.

Case Series—A Case Series is a paper that describes a group of cases or particular observations with unique imaging features or involving novel procedures. Case Series are usually retrospective and not associated with extensive statistical analysis.

Commentary—A Commentary is a short paper that describes the personal views of the author on a particular subject. It includes some review of the literature in making a point, although it is clearly an opinion piece rather than a review of the subject.

Letter to the Editor—A Letter to the Editor offers brief comments on published material and should be objective, constructive, and educational.

Clinical Letter—A Clinical Letter is a brief description of a single unique or unusual case. The manuscript should include a title, authors’ full names, degrees, and affiliations, a brief text description/discussion without headings, up to 10 references if applicable, and figure legends; note that each figure part (e.g., Figure 1A or 1B) is counted as a separate image. No more than 4 images total may be included. It should not contain tables or data analysis. Clinical Letters are generally not peer reviewed and are published at the discretion of the editor based on space available; publication is not guaranteed.

Sound Judgment—A Sound Judgment article is a short clinical vignette that focuses on one clinical problem and describes the use of sonography, in contrast to other diagnostic tests, to solve that problem. The vignette includes a description of how the sonographic examination is performed and interpreted. Figures illustrate the technique, relevant anatomy, and/or sonographic findings. Supplemental video clips are encouraged and should be uploaded with the paper. Tables are allowed but should be limited to those necessary to illustrate a point. The article includes some, but not extensive, review of the literature to support the premise of the article. In place of a structured abstract, a summary is required for Sound Judgment articles.

2. ORGANIZATION OF THE MANUSCRIPT

Manuscripts should be organized in the following order, as applicable: title page, abstract or summary, full text, acknowledgments, references, tables, figure legends, and figures. All text elements and tables should be combined in a single document, double-spaced, with line numbering.

Title Page
This first page should contain the complete title of the article, manuscript category, names and credentials of all authors, institutional affiliations of all authors, and a short running title (<60 characters). The corresponding author should be indicated, including a complete mailing address, telephone number, and e-mail address.

Abstract or Summary
An abstract is required for Original Research articles. The abstract should be divided into Objectives, Methods, Results, and Conclusion. It should not exceed 250 words. Three to 6 key words should be provided at the end. The abstract should not contain figures, tables, or reference citations, trade names, or manufacturer names. Statements of statistical significance should include P values or 95% confidence intervals. The abstract should not include data that are not given in the full text.

In place of an abstract, a summary is required for Review Articles, Pictorial Essays, Technical Innovations, and Case Series. Content should adhere to the guidelines for abstracts but should not be divided into sections. It should not exceed 100 words and should give a brief overview of the article. Three to 6 key words should be provided at the end.

Full Text
For Original Research articles, the full text of the manuscript should be divided into the following sections: Introduction, Materials and Methods, Results, and Discussion. For other articles, the text may be divided into sections as desired.

Acknowledgments
On a separate page preceding the references, contributions made by colleagues who are not authors of the paper should be acknowledged. This page should also include acknowledgments of published material reproduced with permission, previous presentations of the work at meetings, related grant support received, and disclosures of relevant commercial interests.

References
Each reference must be cited numerically and listed in the order in which it appears in the text. Duplicate references should not be listed; rather, subsequent citations of a reference should use its initial number. When more than 6 authors are included in a reference, et al replaces the names of all authors after the first 3. Inclusive page ranges should be given where applicable.

Accepted work in press includes the journal title or the publisher if it is a book. Material not accepted for publication cannot be included as a reference and should be cited parenthetically in the text as unpublished data, including all participants’ initials and surnames and the year.

Abbreviations of journal titles should conform to those used in the National Library of Medicine’s PubMed (www.pubmed.gov). The style and punctuation of references should follow the formats illustrated by the following examples:

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Journal Article With More Than 6 Authors

Journal Article Published Online Ahead of Print

Abstract of a Paper Presented at a Meeting

Whole Book

Edited Book

Chapter in a Book

Website

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Tables must be numbered consecutively with Arabic numerals in the order in which they appear in the manuscript. Each table should appear on a separate page and should contain a title that includes the table number. No vertical lines or borders may appear in a table. Tables must contain all necessary information so that they may stand alone, independent of the text. Data given in the text should not be duplicated in tables. All tables must be cited in numerical order in the text. Tables should be included in the text document and should not be submitted as graphics.

Figure Legends
For initial submissions, figure legends should be provided with their corresponding images at the end of the text document. Figures must be numbered consecutively with Arabic numerals in the order in which they appear in the manuscript. Each table should appear on a separate page and should contain a title that includes the table number. No vertical lines or borders may appear in a table. Tables must contain all necessary information so that they may stand alone, independent of the text. Data given in the text should not be duplicated in tables. All tables must be cited in numerical order in the text. Tables should be included in the text document and should not be submitted as graphics.

Abbreviations
Abbreviations of common clinical and technical terms listed in the American Medical Association Manual of Style, 10th Edition, may be used if they appear 3 or more times in the full text and abstract/summary, respectively. Each abbreviation should be defined at first use in the full text and abstract/summary, respectively. Use of other abbreviations is discouraged unless they are essential to the clarity of the manuscript.
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Prepare version 1 manuscripts as follows:
Cover Letter—Please supply along with your manuscript files and forms (see below). Be sure to include the e-mail address of each listed author.

Text—Microsoft Word is preferred. All text should be double spaced, and all text elements, including tables, should be combined in a single document in the order listed in Section 2. Text should include continuous line numbering.

Images and Graphics—For initial submissions, please embed images into the text file at the end of the document. Please clearly label images and place the corresponding legend with each image. See also Guidelines for Images of Patients.

Guidelines for Images of Patients
Images of specific patients should be restricted to 1 figure per patient, with multiple images of the same patient denoted by letters as applicable. Multiple images should be submitted as separate files and will be combined during production; labels and arrows should be included on images. Patient identifiers and manufacturer logos should be removed from images. The legend should begin with a description of the patient, as in the following example:

**Figure 1.** Infiltrating ductal carcinoma of the left breast in a 40-year-old woman. A, Transverse sonogram showing a hypo-echoic mass with microlobulation. B, Color Doppler sonogram showing increased vascularity in the surrounding tissue.

Revised Manuscript Submissions
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Text—Two versions of the revised manuscript must be uploaded: one clean copy and one with the changes indicated by the “Track Changes” function; manual highlighting and strikethroughs should not be used to show changes. All text should be double spaced, and all text elements, including tables, should be combined in a single document in the order listed in Section 2. Text documents should include continuous line numbering.

Images and Graphics—For version 2+ manuscripts, graphics must be submitted as individual TIFF or EPS files according to the requirements for images listed below.

Image Requirements for Revised Manuscripts
Image File Formats—Color or gray scale images should be submitted as TIFF files. Line art/drawings (images purely black and white) should be submitted as EPS files. Images should be provided with corresponding legend with each image. See also Guidelines for Images of Patients.

Image Resolution Requirements—300 pixels per inch (ppi) for color or gray scale halftones; 600 ppi for combination graphics.

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Image Color Modes—Gray scale images must be submitted in GRAYSCALE mode. Color images must be submitted in CMYK mode. Images used in Medicine will pay for the publication of color images deemed essential by the editors.

Image File Naming—Use the following naming convention when saving files: first author name, figure number, color mode, and file extension. Examples: smith1.c.tif; smith2a.g.tif; smith3.l.eps, where c indicates color, g indicates gray scale, and l indicates line art, respectively.

Supplemental Video Clips—Supplemental video clips can be submitted for online posting. For video files, the video should be submitted as supplemental files in QuickTime Video format. For best results, video files should be compressed into a single .zip file. Test video files before submission, preferably on computers not used for their creation, to check for any compatibility issues. Wiley does not host video clips and is not responsible for supporting any supplemental video clips where the codec used is non-standard.

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