Before you Begin:

The Accreditation website is designed for modern browsers, which provide improved security and performance. If you are using an older browser, we recommend you upgrade your browser. Please use any of the following links to update if needed:

Chrome

Firefox

Internet Explorer/ Microsoft Edge

Safari

Browser Settings

All browsers must have cookies and JavaScript enabled.

How to create a new Accreditation practice:

Are you applying for the first time? Choose "create a new account"

Important: Are you a member or have a user account? Continue to read, if not continue reading number 2. If you already have an individual AIUM member or non-member account, log in with the box on the left under "Welcome to AIUM". If you can't remember your username and password contact accreditation@aium.org or call 301-498-4100. Once logged in you will enter your "My Account" page. Notice a section titled "Practice Accreditation". Select "Create/Edit Employment" as shown below. This is where you will be able to add a new employer. Once this is completed go to step 3 below.

Practice Accreditation

     Create/Edit Employment
     Manage Employment
     Edit Employment Profile

2. If you do not have an AIUM account (member or non-member), click "create an account" on the right hand side and follow the steps to getting this set up. Please note, this will create a user account, not an accreditation application account. Once the form is completed with the required information, you will then have access to the My Account page and the practice accreditation dashboard where you will be able to create an employer as mentioned above.

3. You must also click on "Manage Employment" in order to enter the address of the practice seeking accreditation. Once this is completed go to step 4.

4. Once you have completed step 3 you will now see a new link to your application dashboard. Shown below. Click on "Accreditation Dashboard"

Practice Accreditation

     Create/Edit Employment
     Manage Employment
     Edit Employment Profile
     Accreditation Directory
     Accreditation Dashboard

5. Once you are in the accreditation dashboard click on "Start/View Application for Accreditation" found below the Accreditaiton Information as shown below.

Accreditation Information

Edit Employment Profile
Edit 'admin roles' for application access
Start / View Application for Accreditation

6. Final step is to click on "Create New Application" to begin creating your new accreditation application.

Create New Application